

**Ames Public Library Board of Trustees
Minutes of the Regular Meeting
August 18, 2022**

The Ames Public Library (APL) Board of Trustees met in regular session on Thursday, August 18, 2022, in the Dale H. Ross Board Room with Christy, Johnson, Kluesner, Marcu, Mitchell-Conway, Myers, Reynolds, Thorbs-Weber and Torres III in attendance. Director Schofer, and citizen Ridby were also in attendance.

Call to Order: President Myers called the meeting to order at 7:01 p.m.

Consent Agenda:

Moved by Thorbs-Weber, seconded by Torres III, to approve the consent agenda as follows:

1. Motion approving minutes of the regular meeting July 21, 2022
2. Motion approving payment of claims 7/1/22 – 7/31/22

Vote on Motion: 8-0 (Myers abstained). Approved unanimously.

Public Forum: None

Activity Reports:

Assistant City Manager: Schildroth was unable to attend.

Administrative Staff Report: Schofer gave a report to the Board.

- The summer reading program is winding down. The prizes were a hit. In total 164 babies and toddlers logged 77,982 minutes, 1,553 children logged 1,546,015 minutes, 297 teens logged 432,660 minutes, and 920 adults logged 1,417,231 minutes. That is a total of 2,934 participants logging 3,473,888 minutes or 57,898 hours which is an average of 1,184 minutes or almost 20 hours per person!
- Terrific Tuesdays were popular; they had 250 individuals at the reptile program.
- Summer meals are ending tomorrow. We have been serving on average 75 children per day.
- Coming up programmatically
 - We are partners for the Cyclone Welcome Weekend: Camp Iowa State. We shared a slide, sent postcards to be shared on campus, and are part of the Chamber's effort with Business Bingo. Students signing up for library cards can get a gift from our swag bag. Schofer did some door knocking with a crew of City of Ames staff and Iowa State University folks to give students a heads up on the increased fines and towing.
 - We have Voter Registration Day with League of Women Voters on September 20th and a program with them on the decline in local media.
 - The Library will be a satellite voting site on Saturday, October 29 and Saturday, November 5 in addition to election day on Tuesday, November 8th.

- There will be an adult program in September for Suicide Prevention Month
- The youth team is adding some afterschool programming partly in anticipation of shifted school schedules including a chess club and other activities.
- The Programming Team discussed the need to check in on the Strategic Plan to be more intentional when planning programming. One area identified was the need for more on Civil Engagement such as how to run for office, how to be on a board, etc. We are making good progress but it's good to project for this year into next. We are still mindful of our capacity; there is no shortage of ideas or opportunities, but there is a shortage of staff time and capacity.
- Schofer had a conversation with Assistant City Manager Schildroth and the Human Resources Director, Jorgenson. Schofer will be meeting monthly with City Manager Schainker starting in September, and will be discussing staffing needs and budget impact. Schofer is hoping to get the 20-hour Library Assistant bumped to 40-hours this year through budget adjustments, and to see if we can get two additional staff added into next year's budget. All FTE adjustments need to go through City Council.
- Staff News –
 - Mize a long-term Library Aide is retiring August 25th after 35years.
 - A new Adult Services Intern started this week.
 - The new I.T. Systems Administrator, Cook, will be starting Sept 6.

APLFF Report: Thorbs-Weber gave a report to the Board.

- 83 people had registered for Pub Fiction as of the last meeting. Schofer believed 130 was the final total. Munn Photography took pictures that Schofer will share. Prizes will be announced soon.
- The July book sale went well. The next book sale will be in November.
- They are searching for a Development Director. The position is posted to share with anyone interested.

Board Education: Schofer introduced the Shine app which is available for all Ames Public Library staff and Board members to use free of charge.

Policy Review:

Display and Exhibit Policy: Schofer introduced the policy. The recommended changes include clarifying the various display and exhibit spaces, guidelines, and purposes.

Moved by Marcu, seconded by Reynolds, to approve the changes to the Display and Exhibit policy as presented.

**Vote on Motion: 8-0 (Myers abstained). Approved unanimously.
Resolution No. 2022-L028 adopted.**

Public Participation: Schofer introduced the policy. This policy will be reviewed by the managers. It has been used during previous Board meetings. No changes are expected. It will be brought back next month for action.

Trustee Comments:

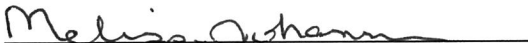
- Kluesner - appreciates all the work on Display & Exhibit policy.
- Torres III – thinks the Shine app is really cool. He has used Calm and is interesting in trying Shine out.
- Reynolds – volunteered at Pub Fiction; it was really fun and she recommends it to others.
- Christy – thank you to Schofer and Johannes.
- Myers – thank you to Schofer for communicating with the public with issues.
- Marcu - no comment
- Mitchell-Conway – is interested in discussing research opportunities.
- Johnson – seconds what Torres III said and he's happy the Library is taking mental health seriously.
- Thorbs-Weber – would be interested in collecting programming data not for research but for financial evaluation.

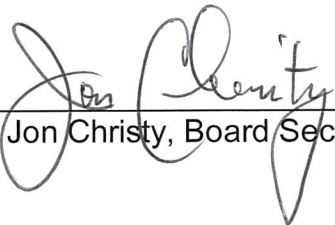
Adjournment:

Moved by Johnson, seconded by Thorbs-Weber, to adjourn at 7:52 p.m.

Vote on Motion: 8-0 (Myers abstained). Approved unanimously.

The next regular meeting will be on Thursday, September 15, 2022, at 7:00 p.m. in the Dale H. Ross Board Room.


Melissa Johannes, Library Secretary


Jon Christy, Board Secretary