

**Ames Public Library Board of Trustees
Minutes of the Special Meeting
November 3, 2016**

The Ames Public Library (APL) Board of Trustees met in special session on Thursday, November 3, 2016, in the Dale H. Ross Board Room, with Briese, Butler, Glatz, Marshall, Rohret, and Library Director Carey in attendance. Acker, Barchman, Campbell, and Linch were excused.

Call to Order: Vice President Briese called the meeting to order at 4:07 p.m.

Report of Bid: Carey stated that a Request for Quotation was issued to 18 vendors by the City's Purchasing Department, but only one bid was received. The price had not been anticipated to exceed \$50,000, but because it does, the contract will need to be approved by City Council. Carey said a conversation about cost savings was already held with the bidder, but the contract must be awarded before doing a change order.

Discussion ensued about the design process and the options and costs that had been considered. Carey said the team found that products available from commercial vendors were running \$60,000 to \$80,000. Benjamin Design Collaborative had thought bids would come in around \$36,000 or \$37,000 and it was decided that it would be preferable to use a local firm to build a completely customized, artistic wall. She also noted that work on the project had started two years ago.

Carey said two potential cost saving measures that were discussed were changing the spacing of holes in the pegboard areas so that two can be drilled at once, and changing the bracket mechanism specifications to call for a product which Swan Creek Cabinetry said would be less expensive and also bear more weight.

Carey explained what the structure will look like, how it will appeal to adults as well as children, and how some of the creative play elements will operate. She stated that grant funds from the Roy J. Carver Charitable Trust were intended to be used to pay for the project from the outset, but there are unspent funds from the Kinney-Lindstrom Foundation and other building project donations available to cover the rest of the cost.

Ames Public Library WOW Wall:

Moved by Rohret, seconded by Glatz, to receive the report of bids and adopt a resolution awarding the contract for construction of the WOW Wall to Swan Creek Cabinetry, Inc., of Boone, Iowa, in the amount of \$53,463.81, with funding from the Roy J. Carver Charitable Trust, the Kinney-Lindstrom Foundation, Inc. and unencumbered donations to the Library Renewal Project. Vote on Motion: 5-0. Approved unanimously. Resolution 2016-L039 adopted.

Moved by Marshall, seconded by Butler, to adopt a resolution recommending that City Council approve the contract with Swan Creek Cabinetry, Inc., of

Boone, Iowa, for construction of the Library WOW Wall in the amount of \$53,463.81.

Vote on Motion: 5-0. Approved unanimously. Resolution 2016-L040 adopted.

Vote on Motion: 5-0. Approved unanimously

The meeting was adjourned by consensus at 4:23 p.m.

The next regular meeting will be on Thursday, November 17, 2016, at 7:00 p.m., in the Dale H. Ross Board Room of Ames Public Library, 515 Douglas Avenue.

Karen C. Thompson, Administrative Assistant

John Linch, Secretary