

Ames Public Library Policy

Section: Library Operations
 Subject: Library Fines and Fees
 (Addendum to Circulation Policy)

Board:

Approved: 4/09
 Reviewed: 4/11

Fines

General Collection Books and Other Materials:

Daily Fine, All items.....	\$.25
Maximum Fine (All items except magazines).....	\$10.00
Maximum Fine: Magazines.....	\$2.00

Youth and Young Adult Books and Other Materials:

Daily Fine, All items.....	\$.25
Maximum Fine (except Parenting Packs and Read-Abouts).....	\$2.00
Maximum Fine for Parenting Packs and Read-Abouts)	\$10.00

Standard Fees for Damaged or Lost Materials

Borrower's Card	\$1.00
Adult and Youth Materials (except magazines).....	Cost of item
Magazines.....	\$5.00
Plastic Bag for toys, kits, etc.....	\$2.00
Media Packaging (CD or DVD "jewel cases")	\$5.00
Map inserts in travel books.....	\$2.00
Liner Notes from CD or DVD	\$5.00
CD insert in book.....	\$10.00
CD within an audio-book	\$10.00
Item from Read-About bag	\$15.00
Laminated page from Read-About Bag (per page)	\$1.50
Item from a Read-About Bag.....	\$15.00
Puzzle piece.....	Cost of item
Processing Fee for lost or irreparably damaged items.....	\$5.00

Referral to Debt Collection

When fees on Individual or Family Account reach \$25.00	\$10.00
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Note: Borrowing privileges are suspended when charges on an Individual Account reach \$10 or charges on a Family Account reach \$20.