

**Ames Public Library Board of Trustees
Minutes of the Special Meeting
November 19, 2018**

The Ames Public Library (APL) Board of Trustees met in special session on Monday, November 19, 2018, in the Dale H. Ross Board Room, with Butler, Glatz, Kluesner, Linch, and Marshall in attendance. Barchman, Briese, Raman, and Wang participated by telephone. Assistant City Manager Phillips, Library Director Carey, and Librarian Briseño were also present.

Call to Order: Board President Glatz called the meeting to order at 4:00 p.m.

Appointment of Library Director: Glatz stated that first agenda item would be pulled and the entire meeting would be held in open session because the candidate who was offered the position withdrew after discussing the situation with their family. Glatz suggested some options for next steps in the search and the alternatives were discussed.

Barchman disconnected at 4:07 p.m.

There was general agreement that it should be determined whether or not the first-round applicants who were interviewed by telephone are still interested in the position and the Search Committee should review its notes. There was also consensus that the process not be unduly hurried. Phillips pointed out that the next few months are generally the most difficult for recruiting because of holidays, family schedules, and school calendars.

Phillips remarked that the applicant who chose not to accept for personal reasons was very complimentary of the Library, the Board, and the process. Carey echoed the thought that the process was well done, the Board functioned well as a team, and a good candidate was selected.

Carey said that Scott Dermont at the State Library advised her that the accreditation application is due at the end of February, but it could indicate that a search process is underway; the Library would still have until June 30 to appoint a new director and amend the application. Carey also mentioned that the American Library Association (ALA) Midwinter Conference will be held in Seattle at the end of January, and there will be a job fair where job seekers may talk to representatives and fliers could be distributed. She said applications to participate in the job fair are due by January 3.

Marshall left the meeting at 4:30 p.m.

The original members of the Search Committee stated that they were willing to assume their positions again.

Moved by Kluesner, seconded by Butler, to have the Search Committee re-look at the top candidates who were not invited to on-site visits, to ask Director Carey and her representatives explore internal interim possibilities, and to make sure the deadline is met to be part of the ALA Midwinter Job Fair. Roll call Vote: 6-0 (Briese, Butler, Kluesner, Linch, Raman, and Wang voting aye). Motion approved unanimously.

Adjournment:

Moved by Linch, seconded by Wang, to adjourn at 4:43 p.m.

Vote on Motion: 6-0. Motion carried unanimously.

The next regular meeting will be on Thursday, December 20, 2018, at 7:00 p.m., in the Dale H. Ross Board Room, Ames Public Library, 515 Douglas Avenue.

Karen C. Thompson, Administrative Assistant

Sarah Barchman, Board Secretary