

**Ames Public Library Board of Trustees
Agenda – March 26, 2020**

***DUE TO THE COVID-19 PANDEMIC, THE AMES PUBLIC LIBRARY IS CLOSED TO THE PUBLIC THROUGH MAY 15, 2020. THEREFORE, THIS WILL BE AN ELECTRONIC MEETING. IF YOU WISH TO PROVIDE INPUT ON ANY ITEM, PLEASE CALL 515-239-5630 OR EMAIL libraryboard@amespubliclibrary.org**

ACCESS TO THE PUBLIC REQUIRED BY STATE LAW:

Since the outbreak of COVID-19, the Governor recently released the following order,

Electronic Meetings and Hearings

“Pursuant to Iowa Code § 29C.6(6), and at the request of the Iowa League of Cities on behalf of numerous local governmental bodies, I temporarily suspend the regulatory provisions of Iowa Code §§ 21.8, 26.12, and 414.12, or any other statute imposing a requirement to hold a public meeting or hearing, to the extent that the statutes could be interpreted to prevent a governmental body from holding the meeting by electronic means, provided that the governmental body properly notices the meeting or hearing and includes a telephone conference number or website address that permits the public to participate in the meeting or hearing. I also temporarily suspend those statutes to the extent they could be interpreted to prevent a governmental body from limiting the number of people present at an in-person location of the meeting, provided that the governmental body provides a means for the public to participate by telephone or electronically as provided in this section.”

This meeting will be held on Zoom via this link:

<https://zoom.us/j/353332957?pwd=d2VoN0o4cmVWZFlaaStlUnBQMxBVZz09>

Meeting ID: 353 332 957

Password: 478739

Please announce yourself at the start of the meeting to be reflected in the minutes. If joining during the meeting, please use the chat feature to announce your presence without disrupting the meeting. Anyone wishing to comment during the Public Forum can do so by raising your hand in the chat feature and will be called on to speak following our Public Participation Policy. Please use the “mute” feature to minimize background noise when not speaking. Thank you for your cooperation during these unprecedented times.

Call to Order 7:00 p.m.

Consent Agenda (Action Item)

(All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Board votes.)

- 1) Resolution approving donations
- 2) Motion approving minutes of the regular meeting February 20, 2020
- 3) Motion approving payment of claims 2/1/20 – 2/29/20

Public Forum

Members of the public who wish to address the Board will be given the opportunity at this time. (Please complete a blue card and hand it to the recording secretary.)

Activity Reports

- 4) Assistant City Manager - Schildroth
- 5) Administration – Schofer
- 6) APLFF – Barchman/Myers

New Business

- 7) Recognition of Retiring Trustee

Trustee Comments

Adjournment

Next regular meeting: Thursday, April 16, 2020

Ames Public Library: We Connect You to the World of Ideas

Website: www.amespubliclibrary.org | E-mail: libraryboard@amespubliclibrary.org

Please note that this Agenda may be changed up to 24 hours before the meeting time as provided by Section 21.4(2), Code of Iowa.

Donations

**BOARD OF TRUSTEES
AMES PUBLIC LIBRARY
MARCH 19, 2020**

Be it resolved that the Board of Trustees, Ames Public Library, accepts the following donations:

- 1) In memory of Carol Greiner from Cindi Jorgenson..... \$25.00
- 2) In memory of Richard Lind from:
 - Judy Albritton..... \$20.00
 - Clifford Barber \$20.00
 - Lynne Carey and Navid Emami \$50.00
 - Beth and Carrell Christianson..... \$20.00
 - Galen Drennan \$25.00

Roger Kluesner, President

Joanne Marshall, Secretary

**Ames Public Library Board of Trustees
Minutes of the Regular Meeting
February 20, 2020**

The Ames Public Library (APL) Board of Trustees met in regular session on Thursday, February 20, 2020, in the Dale H. Ross Board Room, with Barchman, Butler, Glatz, Kluesner, Looft, Marshall, and Raman in attendance. Myers was excused. Briese resigned. Director Schofer and Resource Services Technician Warburton were also in attendance.

Call to Order: President Kluesner called the meeting to order at 7:01 p.m.

Consent Agenda:

Moved by Glatz, seconded by Butler, to approve the consent agenda items as follows:

1. Resolution approving donation:
 - A. From Kathryn Miller \$500.00
 - B. From Parks Library for library programming \$500.00
 - C. In memory of Carol Greiner from:
 - Ginger Alexander..... \$25.00
 - Marianne Berhow \$10.00
 - Marjorie Bourne \$25.00
 - Tom and Jill Catus..... \$50.00
 - John and Lia Greiner (and others)..... \$460.00
 - Michael and Suzanne Rickels \$20.00
 - Betty Snider \$5.00
2. Motion approving minutes of the regular meeting January 16, 2020
3. Motion approving payment of claims 1/1/20 – 1/31/20

With the amendments to the minutes to correct the February Board meeting date and spelling of Danfoss. Vote on Motion: 7-0. Approved unanimously. Resolution No. 2020-L003 adopted.

Public Forum: None

Activity Reports:

Assistant City Manager Schildroth was not present.

Administrative Staff Report: Schofer gave a report to the Board.

- The budget presentation to the City Council was on February 4th. Customer Account Services Manager Briseno presented with Schofer. The Council had questions about the potential decrease in revenue from fines, the summer meals program, hot spots, and Bookmobile coverage. Overall Schofer feels that the presentation went well and that the library is well positioned to support the Council values and goals including bridging the school achievement gap,

sustainability, promoting diversity and inclusion, internet access, and being a fun vibrant community that attracts and retains people.

- Staff Day was February 17, 2020.
 - Staff had a really informative discussion as part of our Strategic Planning Staff Engagement piece. Staff ideas had a lot of focus on access, reaching our more marginalized or vulnerable populations, and needs for marketing and communication. We are starting to see similar themes from our Board Engagement piece, Focus Groups, and survey results. We acknowledged the other strategic planning teams and had updates from each team.
 - Schofer explained what the Library Transforms Trends were to the Board and stated iPads are available in the break room for staff to interact with the Trends.
 - Other staff day items included an update from the Novel Ideas Committee, a Strength Finders activity, safety procedure recaps, budget updates and process overview, staff recognition, and fun elements such as a book cart drill team dance, group photo with heart, and Celebrations Team activities at lunch tables. Workgroups had time in the afternoon for team meetings and more focused training and discussions.
- The Black Arts and Music Festival went well with over 800 people in attendance. All of the performances and artist talks were well attended, the workshops reached the intended audiences, and the artists were able to interact and sell their work in the lobby. It was a warm, supportive atmosphere throughout. Schofer acknowledged and thanked the team members for their hard work in planning and running this event.
- The Programming Team will be having a Programming Retreat on March 12 to look at programming overall. The focus will be on challenges and opportunities, how to prioritize our offerings, setting program goals, being intentional and systematic, and also recognizing the need to be flexible in order to be open and responsive to opportunities that do pop up. Schofer sees staffing implications as it's as the managers and part-time Community Relations Specialist are giving a lot of time to these partnerships that may or may not be sustainable. We need intentional and timely planning, coordination and communication, and a statement of desired outcomes to help prioritize the overabundance of opportunities.

Board Member Raman added that it is great to be considering these things during the strategic planning process in order to include space and staff needs in the long range planning.

- Two positions were filled with internal promotions. We are now working on filling in the openings created by those promotions. One position is in Customer Account Services, the other is in Youth Services. Some of the process will be handled by the City Human Resource Department.

- The Human Resource Department is looking at purchasing an HRIS system this July. Briseno and Schofer attended a meeting regarding this and Schofer will be on an RF0P team.
- Schofer attended an ELT Retreat last Tuesday, February 11. One of Schofer's goals is to be more involved in planning for city initiatives beyond just a library lens, but including the experiences and lens that she brings as a new member to city.
- The Legislative Lobby Virtual Day was last week with an in person date scheduled for March 10. The Library Board of Commissions is not being dissolved.
- Schofer is featured in a Claim Ames bus ad as well as a YouTube Video. Brown, an Adult Services Librarian, is in another video. We had other staff participate so we may see more of them in ads or video clips in the future.
- Schofer and six other staff will be attending the Public Library Association conference in Nashville, Tennessee next week. Those staff met yesterday to review the program listing and discuss who wanted to attend the various sessions in order for them to cover more topics. Schofer and Klein-Hewett will be attending a pre-conference session on Strategic Planning. Cooney is attending pre-conference on a Person Centered Approach to Providing Library Services. Rastogi will be attending a session on Building Equity into the DNA of Your Organization and will be presenting as part of a panel on What Comes Next after Drag Queen Story Hour.
- There are several building updates. The chiller needs a pump rebuilt. We have revamped the storage closet in Youth Services to address some safety issues. We added glass to the auditorium ramp which was another safety issue as kids would swing on it. We reinforced the handrail at the bottom of grand stairway and added glass there also. We will be replacing a broken glass window and remediating fogged windows in the near future. We are expecting the telescoping doors to be paid for out of this year's budget instead of being a capital project so Schofer and Duckett are researching options.

APLFF Report: Barchman stated that the Friends Foundation did not meet due to lack of quorum.

Board Education:

Warburton, Resource Services Technician and Team Lead for the Strategic Planning Data Team, gave a presentation to the Board. The Data Team has been researching various data sources including past census information and working with the City GIS Department to map various information relevant to the library. We are able to map things like the number of people in Ames with library cards, the super users (people who check out 100 plus items a year), blocked accounts, diversity, income inequality, and areas showing transportation routes, housing, and such. This information is helpful to support trends we are seeing in the recent survey results such as home delivery being a highly valued service we provide and the growth in the older population.

Policy Review:

The Library Board reviewed and discussed the Programs Policy in January and provided feedback for Schofer to take back to staff. The Manager's Team considered that feedback in their review. The recommended changes to the policy include adding links to important Library Policies including the Conduct in the Library Policy, Display and Exhibit Spaces Policy, and Meeting Rooms and Study Rooms Policy.

Moved by Glatz, seconded by Marshall, to approve the revisions to the Programs Policy as presented. Vote on Motion: 7-0. Approved unanimously. Resolution No. 2020-L04.

New Business:

Nominating Committee recommendations and Appointment of Executive Committee

- President Kluesner informed the Board of Briese's resignation. Briese was the Vice-President which leaves an opening on the Executive Committee.
- Raman and Barchman served on the Nominating Committee and prepared a slate of officers who affirmed their willingness to serve as follows:
 - Kluesner – President
 - Barchman – Vice-President
 - Looft – Secretary
- Butler stated she appreciates the willingness of those to serve on the Executive committee.

Moved by Butler, seconded by Marshall, to appoint the slate of officers as presented by the Nominating Committee. Vote on Motion: 7-0. Approved unanimously.

The new officers were declared elected and installed for the upcoming year.

Kluesner thanked the Nominating Committee for their work. The Board briefly discussed Briese's opening and the process for it to be filled by the Mayor along with the reappointments of Kluesner and Marshall in March.

Closed session in accordance with the provisions of Sections 21.5(1)(i) and 21.9, Code of Iowa, for the discussion of the Director's evaluation.

Moved by Raman, seconded by Barchman to go in to closed session in accordance with the provisions of Sections 21.5(1)(i) and 21.9, Code of Iowa, for the discussion of the Director's evaluation. Vote on Motion: 7-0. Approved unanimously.

The meeting was closed at 8:25 p.m. and reconvened in open session at 8:39 p.m.

Approval of the Director's salary.

Moved by Glatz, seconded by Raman, to adopt a resolution setting the Director's salary at \$127,909 effective November 30, 2019. Vote on Motion: 7-0. Motion carried unanimously. Resolution No. 2020-L005 adopted

Trustee Comments:

- Butler – Appreciates the people that have served and those willing to serve on the committees. Thank you to Schofer for all she does and keeping the Board informed. She is looking forward to the upcoming year.
- Looft – It is good to be here tonight. Thank you to all of you.
- Glatz – appreciates all the effort being put in to the strategic planning and the presentation by Warburton, it was very interesting.
- Marshall – liked the data presentation a lot so thank you for that. She could geek out on that all day.
- Raman – Thank you to everybody
- Kluesner – Thank you to the Nominating Committee and the Director's Evaluation Committee. It's a big process and it went well. Thank you to Warburton for the presentation; he did a great job.

Adjournment:

**Moved by Looft, seconded by Glatz, to adjourn at 8:46 pm.
Vote on Motion: 7-0. Motion approved unanimously.**

The next regular meeting will be on Thursday, March 19, 2020, at 7:00 p.m., in the Dale H. Ross Board Room, Ames Public Library, 515 Douglas Avenue.

Melissa Johannes, Library Secretary

Joanne Marshall, Board Secretary

Library Claims
February 1, 2020 - February 29, 2020

Administration		
PAYROLL SUMMARY	PERMANENT SALARIES/WAGES	43,274.06
PAYROLL SUMMARY	TEMPORARY SALARIES/WAGES	871
PAYROLL SUMMARY	DENTAL INSURANCE	426.06
PAYROLL SUMMARY	IPERS DISABILITY	138.52
PAYROLL SUMMARY	LIFE INSURANCE	74.25
PAYROLL SUMMARY	HEALTH INSURANCE	7,584.10
PAYROLL SUMMARY	MEDICARE FICA	627.45
PAYROLL SUMMARY	FICA	2,682.86
PAYROLL SUMMARY	IPERS	4,167.29
PAYROLL SUMMARY	WORKERS COMPENSATION	148.12
JANUARY MESSENGER CHGS	MESSENGER SERVICE	510.86
JUL-DEC MESSENGER CHGS	MESSENGER SERVICE	3,096.67
LONG DISTANCE CHARGES	CITY LONG DISTANCE	0.73
DEC 2019 EQUIPMENT CHRGS	FLEET MAINTENANCE	2,042.93
DEC 2019 EQUIPMENT CHRGS	FLEET REPLACEMENT	2,219.00
POSTAGE CHARGES	POSTAGE/FREIGHT	40.5
BANK OF AMERICA	TRAINING	345.63
BANK OF AMERICA	CONFERENCES	2,051.23
ROTARY CLUB OF AMES IOWA	DUES/MEMBERSHIPS	380.4
ONESOURCE	RECRUITING COSTS	35
CITY OF AMES UTILITIES	ELECTRIC SERVICE	5,681.80
CENTURYLINK	OUTSIDE PHONE SERVICE	255.8
VERIZON WIRELESS	OUTSIDE PHONE SERVICE	189.12
IA COMMUNICATIONS NETWORK	OUTSIDE PHONE SERVICE	978
CITY OF AMES UTILITIES	WATER/SANITARY SEWER	408.06
CHITTY GARBAGE SERVICE IN	WASTE DISPOSAL	190.89
ALLIANT ENERGY/IPL	NATURAL GAS	1,458.32
COMFORT SYSTEMS USA MIDWE	MAINTENANCE CONTRACTS	1,008.00
FITZ ELECTRIC	STRUCTURAL REPAIRS	469.53
REFLECTIONS GLASS & MIRRO	STRUCTURAL REPAIRS	3,316.90
BANK OF AMERICA	STRUCTURAL REPAIRS	19.3
XEROX CORPORATION	RENTALS/LEASES	1,278.32
ABM JANITORIAL NORTH CENT	NON-CITY SERVICE	6,342.00
LAWNPRO	NON-CITY SERVICE	3,842.50
CITY LAUNDERING COMPANY	NON-CITY SERVICE	144.08
CH ISSUES	OFFICE SUPPLIES	145.94
OFFICE DEPOT INC	OFFICE SUPPLIES	9.95
STOREY KENWORTHY CO	OFFICE SUPPLIES	2,010.54
BANK OF AMERICA	OFFICE SUPPLIES	124.06
STAPLES BUSINESS ADVANTAG	OFFICE SUPPLIES	29.38
BANK OF AMERICA	MINOR OFFICE EQUIPMENT	188.92
BANK OF AMERICA	MINOR COMPUTER EQUIPMENT	869.52
BANK OF AMERICA	STRUCTURAL MATERIAL	236.51

Library Claims
February 1, 2020 - February 29, 2020

CENT IA DISTRIBUTING INC	CLEANING SUPPLIES	808.6
QUILL CORP	CLEANING SUPPLIES	19.49
BANK OF AMERICA	EQUIPMENT PARTS/SUPPLIES	543.7
BANK OF AMERICA	MINOR EQUIPMENT/TOOLS	9.62
BANK OF AMERICA	FOOD	67.93
BANK OF AMERICA	SPECIAL PROJECT SUPPLIES	133.18
Total Administration		\$ 101,496.62

Resource Services		
PAYROLL SUMMARY	PERMANENT SALARIES/WAGES	24,385.22
PAYROLL SUMMARY	DENTAL INSURANCE	256.24
PAYROLL SUMMARY	IPERS DISABILITY	114.38
PAYROLL SUMMARY	LIFE INSURANCE	57.76
PAYROLL SUMMARY	HEALTH INSURANCE	4,818.18
PAYROLL SUMMARY	MEDICARE FICA	327.75
PAYROLL SUMMARY	FICA	1,401.39
PAYROLL SUMMARY	IPERS	2,301.96
PAYROLL SUMMARY	WORKERS COMPENSATION	29.26
LONG DISTANCE CHARGES	CITY LONG DISTANCE	0.26
BANK OF AMERICA	OUTSIDE PROFESSIONAL SVCS	381.47
BANK OF AMERICA	CONFERENCES	325
BAKER & TAYLOR INC	EQUIPMENT PARTS/SUPPLIES	602.83
CRYSTAL CLEAR WATER	EQUIPMENT PARTS/SUPPLIES	16
DEMCO INC	EQUIPMENT PARTS/SUPPLIES	88.24
OFFICE DEPOT INC	EQUIPMENT PARTS/SUPPLIES	68.36
MIDWEST TAPE	EQUIPMENT PARTS/SUPPLIES	203.15
MIDWEST TAPE	ELECTRONIC COLLECTION	5,667.25
OVERDRIVE	ELECTRONIC COLLECTION	2,823.57
KANOPY LLC	ELECTRONIC COLLECTION	117
DES MOINES REGISTER	PERIODICALS	141.75
BAKER & TAYLOR INC	YOUTH COLLECTION	2,350.45
INGRAM LIBRARY SERVICES	YOUTH COLLECTION	1,105.57
AMAZON	YOUTH COLLECTION	302.3
MIDWEST TAPE	YOUTH COLLECTION	148.07
AMAZON	AUDIO-VISUAL COLLECTION	269.68
MIDWEST TAPE	AUDIO-VISUAL COLLECTION	5,624.98
BAKER & TAYLOR INC	ADULT PRINT COLLECTION	7,499.65
INGRAM LIBRARY SERVICES	ADULT PRINT COLLECTION	1,475.26
AMAZON	ADULT PRINT COLLECTION	1,276.40
BANK OF AMERICA	ADULT PRINT COLLECTION	670.24
GALE GROUP	ADULT PRINT COLLECTION	210.05
Total Resource Services		\$ 65,059.67

Youth Services		
PAYROLL SUMMARY	PERMANENT SALARIES/WAGES	38,189.46
PAYROLL SUMMARY	TEMPORARY SALARIES/WAGES	1,094.50

Library Claims
February 1, 2020 - February 29, 2020

PAYROLL SUMMARY	DENTAL INSURANCE	345.76
PAYROLL SUMMARY	IPERS DISABILITY	194.03
PAYROLL SUMMARY	LIFE INSURANCE	79.78
PAYROLL SUMMARY	HEALTH INSURANCE	5,679.40
PAYROLL SUMMARY	MEDICARE FICA	546.82
PAYROLL SUMMARY	FICA	2,338.14
PAYROLL SUMMARY	IPERS	3,708.43
PAYROLL SUMMARY	WORKERS COMPENSATION	64.68
JAN 2020 PRINTING CHRGS	PRINT SHOP SERVICES	6
LONG DISTANCE CHARGES	CITY LONG DISTANCE	1.55
BANK OF AMERICA	TRAINING	59
BANK OF AMERICA	CONFERENCES	4,155.19
JAN 2020 PRINTING CHRGS	RECRUITING COSTS	10.5
DEMCO INC	OFFICE SUPPLIES	32.57
BANK OF AMERICA	OFFICE SUPPLIES	36.29
BANK OF AMERICA	FOOD	224.87

Total Youth Services	\$	56,766.97
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Adult Services

PAYROLL SUMMARY	PERMANENT SALARIES/WAGES	35,195.02
PAYROLL SUMMARY	TEMPORARY SALARIES/WAGES	404
PAYROLL SUMMARY	DENTAL INSURANCE	218.56
PAYROLL SUMMARY	IPERS DISABILITY	110.11
PAYROLL SUMMARY	LIFE INSURANCE	77.02
PAYROLL SUMMARY	HEALTH INSURANCE	3,679.18
PAYROLL SUMMARY	MEDICARE FICA	505.78
PAYROLL SUMMARY	FICA	2,162.58
PAYROLL SUMMARY	IPERS	3,360.55
PAYROLL SUMMARY	WORKERS COMPENSATION	49.2
LONG DISTANCE CHARGES	CITY LONG DISTANCE	9.33
BANK OF AMERICA	OUTSIDE PROFESSIONAL SVCS	12.83
POSTAGE CHARGES	POSTAGE/FREIGHT	1.87
BANK OF AMERICA	FOOD	32.94
LIBRARY-MARY LOGSDON USED	SPECIAL PROJECT SUPPLIES	-94.14
BANK OF AMERICA	SPECIAL PROJECT SUPPLIES	150.55

Total Adult Services	\$	45,875.38
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Customer Account Services

PAYROLL SUMMARY	PERMANENT SALARIES/WAGES	42,364.92
PAYROLL SUMMARY	TEMPORARY SALARIES/WAGES	12,584.29
PAYROLL SUMMARY	DENTAL INSURANCE	287.54
PAYROLL SUMMARY	IPERS DISABILITY	209.1
PAYROLL SUMMARY	LIFE INSURANCE	99.03
PAYROLL SUMMARY	HEALTH INSURANCE	4,654.40
PAYROLL SUMMARY	MEDICARE FICA	760.17
PAYROLL SUMMARY	FICA	3,250.24

Library Claims
February 1, 2020 - February 29, 2020

PAYROLL SUMMARY	IPERS	5,187.22
PAYROLL SUMMARY	WORKERS COMPENSATION	152.39
LONG DISTANCE CHARGES	CITY LONG DISTANCE	13.24
AUTOMATED MERCHANT SYSTEM	OUTSIDE PROFESSIONAL SVCS	279.5
POSTAGE CHARGES	POSTAGE/FREIGHT	1,352.77
FRIEDRICH, KATIE	TRAVEL/MEETINGS	12.04
VACLAV, CONNIE	TRAVEL/MEETINGS	16.32
THORNTON, EMILY	TRAVEL/MEETINGS	4.08
DUFF, NICOLE	TRAVEL/MEETINGS	4.08
BANK OF AMERICA	CONFERENCES	1,234.88
JAN 2020 PRINTING CHRGS	RECRUITING COSTS	10.5
UNIQUE MANAGEMENT SERVICE	NON-CITY SERVICE	214.8
QUILL CORP	OFFICE SUPPLIES	69.87

<i>Total Customer Account Services</i>		\$ 72,761.38
Grand Total:		\$ 341,960.02
Roger Kluesner, President	Sarah Barchman, Secretary	Date

**Ames Public Library Circulation Statistics FY20
February 2020**

MATERIALS COMPARISONS	Adult Print	Adult Media	Adult Total	Juvenile Print	Juvenile Media	Young Adult Print	Young Adult Media	Youth Total	Other (Games, Toys)	Physical Item Circ Total	E-audio	E-books	E-mag	E-Video	Virtual Circ Total	Grand Circ Total
Current Month	21,695	15,013	36,708	33,384	7,476	3,830	136	44,826	1,038	82,572	5,113	5,460	711	1,008	12,292	94,864
One Year Ago	21,523	16,392	37,915	32,626	8,395	4,136	147	45,304	1,072	84,291	4,317	4,714	832	749	10,612	94,903
Difference	172	-1,379	-1,207	758	-919	-306	-11	-478	-34	-1,719	796	746	-121	259	1,680	-39
% Change	0.8%	-8.4%	-3.2%	2.3%	-10.9%	-7.4%	-7.5%	-1.1%	-3.2%	-2.0%	18.4%	15.8%	-14.5%	34.6%	15.8%	0.0%
Year to Date																
Current Year	179,739	124,544	304,283	281,646	70,551	35,282	1,541	389,020	9,453	702,756	40,625	46,927	6,097	8,281	101,930	804,686
One Year Ago	182,561	141,110	323,671	274,488	79,246	35,362	1,617	390,713	9,320	723,704	35,102	37,857	5,572	5,046	83,577	807,281
Difference	-2,822	-16,566	-19,388	7,158	-8,695	-80	-76	-1,693	133	-20,948	5,523	9,070	525	3,235	18,353	-2,595
% Change	-1.5%	-11.7%	-6.0%	2.6%	-11.0%	-0.2%	-4.7%	-0.4%	1.4%	-2.9%	15.7%	24.0%	9.4%	64.1%	22.0%	-0.3%

(Including Hoopla & Kanopy)

LOCATION COMPARISONS	Main Item Total	BKM Item Total	Physical Item Circ Total
Current Month	79,566	3,006	82,572
One Year Ago	81,288	3,003	84,291
Difference	-1,722	3	-1,719
% Change	-2.1%	0.1%	-2.0%
Year to Date			
Current Year	673,562	29,194	702,756
One Year Ago	696,147	27,557	723,704
Difference	-22,585	1,637	-20,948
% Change	-3.2%	5.9%	-2.9%

FY19-20 STATE REPORT CATEGORIES	Adult Books	Young Adult Books	Children's Books	E Books	Video	Audio	E-Audio	Maga-zines	E-mag	E-Video	All Other	Total - All Formats
Main Library	20,955	3,706	31,302	5,460	17,597	4,443	5,113	590	711	1,008	973	91,858
Bookmobile	430	107	1,815		453	132		4			65	3,006
Current Month	21,385	3,813	33,117	5,460	18,050	4,575	5,113	594	711	1,008	1,038	94,864
Main Library	174,150	33,979	260,715	46,927	153,142	38,028	40,625	4,739	6,097	8,281	8,809	775,492
Bookmobile	3,307	1,079	18,678		4,277	1,189		20			644	29,194
Year to Date	177,457	35,058	279,393	46,927	157,419	39,217	40,625	4,759	6,097	8,281	9,453	804,686

Ames Public Library Circulation Statistics FY20

Description	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Total
Adult Fiction	11,162	10,460	9,283	9,444	8,653	9,206	9,565	8,925	0	0	0	0	76,698
Adult Graphic Novels	826	825	564	523	519	638	823	676	0	0	0	0	5,394
Adult Large Print	1,150	1,232	1,155	1,244	1,060	1,098	1,208	1,005	0	0	0	0	9,152
Adult Literacy-Non-Fiction	3	6	5	6	4	0	1	4	0	0	0	0	29
Adult Magazines	554	511	469	449	459	410	572	530	0	0	0	0	3,954
Adult Manga	484	316	361	305	273	275	290	254	0	0	0	0	2,558
Adult Non-Fiction	9,179	8,914	8,434	8,271	7,939	8,062	9,228	8,818	0	0	0	0	68,845
Adult Uncataloged Items	711	821	789	659	718	785	668	564	0	0	0	0	5,715
Book Club Collection	564	532	525	432	493	469	611	487	0	0	0	0	4,113
Subtotal Adult (Print)	24,633	23,617	21,585	21,333	20,118	20,943	22,966	21,263	0	0	0	0	176,458
Adult Audio Books	1,519	1,527	1,499	1,428	1,273	1,342	1,291	1,190	0	0	0	0	11,069
Adult DVDs + DVD TV series	13,275	13,356	11,971	12,273	11,672	12,061	13,192	12,089	0	0	0	0	99,889
Adult Music CDs	1,268	1,207	1,376	1,455	1,488	1,596	1,748	1,495	0	0	0	0	11,633
CD Language Sets	58	55	45	43	32	42	64	75	0	0	0	0	414
Subtotal Adult (Media)	16,120	16,145	14,891	15,199	14,465	15,041	16,295	14,849	0	0	0	0	123,005
TOTAL ADULT	40,753	39,762	36,476	36,532	34,583	35,984	39,261	36,112	0	0	0	0	299,463
Board Books	1,953	2,201	1,965	2,107	1,882	1,652	1,671	1,921	0	0	0	0	15,352
Easy Books	8,526	8,503	8,879	9,712	7,880	6,491	8,136	8,823	0	0	0	0	66,950
Easy Holiday Books	605	717	1,148	1,161	1,290	1,928	896	769	0	0	0	0	8,514
Easy to Read Fiction	6,148	5,689	5,089	5,172	4,951	3,878	4,686	4,716	0	0	0	0	40,329
Easy to Read Non-Fiction	1,286	1,362	1,409	1,457	1,274	947	1,161	1,240	0	0	0	0	10,136
Juvenile Big Books	118	154	203	192	145	126	169	171	0	0	0	0	1,278
Juvenile Braille Books	0	0	7	6	1	4	4	3	0	0	0	0	25
Juvenile Fiction	9,457	8,087	6,923	6,677	6,275	5,911	6,255	6,143	0	0	0	0	55,728
Juvenile Graphic Novels	3,479	3,010	2,722	2,484	2,430	2,170	2,344	2,303	0	0	0	0	20,942
Juvenile Large Print	51	45	57	32	29	30	38	39	0	0	0	0	321
Juvenile Leveled Reader	0	0	0	0	0	0	0	0	0	0	0	0	-
Juvenile Magazines	143	70	65	45	31	12	17	31	0	0	0	0	414
Juvenile Non-Fiction	4,752	4,973	4,980	4,993	4,907	4,275	4,912	4,916	0	0	0	0	38,708
Juv Reference Collections	1	0	1	0	0	1	0	0	0	0	0	0	3
Juvenile Uncataloged	118	52	79	75	68	120	93	50	0	0	0	0	655
Juvenile World Language	176	228	237	330	233	158	204	208	0	0	0	0	1,774
Parenting Collection	182	203	259	222	199	170	189	222	0	0	0	0	1,646
Parenting Magazine	35	45	26	5	7	2	15	12	0	0	0	0	147
Subtotal Children's (Print)	37,030	35,339	34,049	34,670	31,602	27,875	30,790	31,567	0	0	0	0	262,922
Young Adult Fiction	3,256	2,711	2,373	2,349	2,302	2,515	2,494	2,141	0	0	0	0	20,141
Young Adult Graphic Novels	794	582	653	643	646	627	644	627	0	0	0	0	5,216
Young Adult Large Print	19	25	16	19	19	6	16	18	0	0	0	0	138
Young Adult Magazines	11	64	14	13	30	52	23	17	0	0	0	0	224
Young Adult Manga	1,213	1,083	718	924	780	729	848	728	0	0	0	0	7,023
Young Adult Non-Fiction	181	160	175	161	194	189	209	192	0	0	0	0	1,461
Subtotal YA (Print)	5,474	4,625	3,949	4,109	3,971	4,118	4,234	3,723	0	0	0	0	34,203
Easy to Read Book + CD	319	280	276	298	273	218	234	267	0	0	0	0	2,165
Juvenile Audio Books	930	820	576	704	636	524	650	538	0	0	0	0	5,378
Juvenile Book + CD	366	368	352	384	330	257	305	376	0	0	0	0	2,738
Juvenile DVDs	8,317	8,129	5,937	6,579	6,558	6,201	6,024	5,508	0	0	0	0	53,253
Juvenile Music CDs	476	395	400	409	417	327	328	369	0	0	0	0	3,121
Subtotal Childrens (Media)	10,408	9,992	7,541	8,374	8,214	7,527	7,541	7,058	0	0	0	0	66,655
Young Adult Audio Books	226	228	203	188	171	178	183	133	0	0	0	0	1,510
Subtotal YA (Media)	226	228	203	188	171	178	183	133	0	0	0	0	1,510
TOTAL YOUTH	53138	50184	45742	47341	43958	39698	42748	42481	0	0	0	0	365,290
Adventure Passes	78	65	50	41	36	30	24	31					355
Hotspots	59	46	46	52	35	33	38	29	0	0	0	0	338
Launchpads	139	121	115	111	107	91	92	96	0	0	0	0	872
Video Games	226	208	152	197	177	179	196	122	0	0	0	0	1,457
Juvenile Educational Games	204	269	229	259	226	196	200	230	0	0	0	0	1,813
Youth Special Collections	514	490	508	593	451	471	482	465	0	0	0	0	3,974
TOTAL OTHER	1,220	1,199	1,100	1,253	1,032	1,000	1,032	973	0	0	0	0	8,809
GRAND TOTAL MATERIAL	95,111	91,145	83,318	85,126	79,573	76,682	83,041	79,566	0	0	0	0	673,562
Bridges Audio Books	3,655	3,646	3,520	3,601	1,794	3,428	3,847	3,540					27,031
Hoopla Audio Books	1,622	1,518	1,416	1,601	1,531	1,414	1,480	1,423					12,005
Hoopla Music	229	211	172	199	213	221	194	150					1,589
Subtotal Dwnld Audio	5,506	5,375	5,108	5,401	3,538	5,063	5,521	5,113	0	0	0	0	40,625
Bridges e-Books	3,114	3,026	4,519	2,872	4,572	3,019	3,458	3,085					27,665
Bridges Kindle e-Books	1,830	1,751	1,723	1,642	1,602	1,867	1,999	1,765					14,179
Hoopla Comics	116	94	109	111	102	107	101	91					831
Hoopla e-Books	524	513	540	542	537	508	569	519					4,252
Subtotal Dwnld e-Books	5,584	5,384	6,891	5,167	6,813	5,501	6,127	5,460	0	0	0	0	46,927
RBDigital e-magazines	766	876	941	765	810	577	651	711					6,097
Subtotal Dwnld e-Mag	766	876	941	765	810	577	651	711	0	0	0	0	6,097
Bridges Video	4	5	4	3	0	0	0	0					16
Hoopla Movies	248	212	209	208	202	227	213	172					1,691
Hoopla TV	185	189	185	191	202	211	238	221					1,622
Kanopy Films	462	475	489	651	741	699	820	615					4,952
Subtotal Dwnld Video	899	881	887	1,053	1,145	1,137	1,271	1,008	0	0	0	0	8,281
TOTAL DOWNLOADABLE	12,755	12,516	13,827	12,386	12,306	12,278	13,570	12,292	0	0	0	0	101,930

Bookmobile Circulation Statistics FY20

Description	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	FY20
Adult Fiction	127	178	162	170	156	146	154	153	0	0	0	0	1,246
Adult Graphic Novels	6	12	6	12	4	7	13	10	0	0	0	0	70
Adult Large Print	20	18	18	26	20	7	14	14	0	0	0	0	137
Adult Literacy-Non-Fiction	0	0	0	0	0	0	0	0	0	0	0	0	-
Adult Magazines	1	0	2	1	0	0	2	4	0	0	0	0	10
Adult Manga	3	6	16	9	0	3	3	0	0	0	0	0	40
Adult Non-Fiction	215	207	241	219	187	166	209	237	0	0	0	0	1,681
Adult Uncataloged Items	0	0	0	0	0	0	0	0	0	0	0	0	-
Book Club Collection	8	10	12	16	6	10	21	14	0	0	0	0	97
Subtotal Adult (Print)	380	431	457	453	373	339	416	432	0	0	0	0	3,281
Adult Audio Books	17	12	11	18	15	9	15	11	0	0	0	0	108
Adult DVDs	139	130	151	268	138	138	150	131	0	0	0	0	1,245
Adult Music CDs	13	8	19	13	21	63	20	22	0	0	0	0	179
CD Language Sets	7	0	0	0	0	0	0	0	0	0	0	0	7
Subtotal Adult (Media)	176	150	181	299	174	210	185	164	0	0	0	0	1,539
TOTAL (ADULT)	556	581	638	752	547	549	601	596	0	0	0	0	4,820
Board Books	184	127	109	142	71	66	77	78	0	0	0	0	854
Easy Books	610	513	633	515	273	317	362	354	0	0	0	0	3,577
Easy Holiday Books	6	4	14	79	33	71	6	12	0	0	0	0	225
Easy to Read Fiction	798	715	713	761	458	418	397	350	0	0	0	0	4,610
Easy to Read Non-Fiction	29	32	34	33	24	15	31	35	0	0	0	0	233
Juvenile Big Books	0	0	1	0	0	0	0	0	0	0	0	0	1
Juvenile Braille Books	0	0	1	0	0	0	0	1	0	0	0	0	2
Juvenile Fiction	510	458	568	652	402	387	344	345	0	0	0	0	3,666
Juvenile Graphic Novels	441	374	464	525	332	245	269	329	0	0	0	0	2,979
Juvenile Large Print	3	2	0	0	2	2	0	0	0	0	0	0	9
Juvenile Leveled Reader	0	0	0	0	0	0	0	0	0	0	0	0	-
Juvenile Magazines	0	9	0	0	0	0	1	0	0	0	0	0	10
Juvenile Non-Fiction	286	347	370	387	270	194	321	308	0	0	0	0	2,483
Juvenile Ref & Office Coll	0	0	0	0	0	0	0	0	0	0	0	0	-
Juvenile Uncataloged	0	1	2	0	2	1	0	1	0	0	0	0	7
Juvenile World Language	0	16	12	1	0	0	1	2	0	0	0	0	32
Parenting Collection	5	4	5	12	3	1	4	2	0	0	0	0	36
Parenting Magazine	0	0	0	0	0	0	0	0	0	0	0	0	-
Project Smyles Literacy Bag	0	0	0	0	0	0	0	0	0	0	0	0	-
Subtotal Children's (Print)	2,872	2,602	2,926	3,107	1,870	1,717	1,813	1,817	0	0	0	0	18,724
Young Adult Fiction	80	84	102	143	70	70	55	72	0	0	0	0	676
Young Adult Graphic Novels	38	43	32	25	6	17	15	25	0	0	0	0	201
Young Adult Large Print	0	0	1	2	0	0	1	0	0	0	0	0	4
Young Adult Magazines	0	0	0	0	0	0	0	0	0	0	0	0	-
Young Adult Manga	33	23	29	20	12	4	0	3	0	0	0	0	124
Young Adult Non-Fiction	5	7	16	18	4	10	7	7	0	0	0	0	74
Subtotal YA (Print)	156	157	180	208	92	101	78	107	0	0	0	0	1,079
Easy to Read Book + CD	33	25	25	26	14	8	16	13	0	0	0	0	160
Juvenile Audio Books	21	7	20	30	7	10	9	15	0	0	0	0	119
Juvenile Book + CD	45	40	45	67	33	22	53	53	0	0	0	0	358
Juvenile DVDs	459	408	451	462	304	347	279	322	0	0	0	0	3,032
Juvenile Music CDs	40	48	53	24	11	22	14	15	0	0	0	0	227
Subtotal Childrens (Media)	598	528	594	609	369	409	371	418	0	0	0	0	3,896
Young Adult Audio Books	2	7	6	3	6	1	3	3	0	0	0	0	31
Subtotal YA (Media)	2	7	6	3	6	1	3	3	0	0	0	0	31
TOTAL (YOUTH)	3,628	3,294	3,706	3,927	2,337	2,228	2,265	2,345	0	0	0	0	23,730
Hotspots	2	0	0	0	1	0	0	1	0	0	0	0	4
Launchpads	0	2	0	2	3	0	1	0	0	0	0	0	8
Video Games	0	0	0	0	0	0	0	0	0	0	0	0	-
Juvenile Educational Games	1	2	0	4	3	3	1	3	0	0	0	0	17
Youth Special Collections	86	85	92	81	49	98	63	61	0	0	0	0	615
TOTAL OTHER	89	89	92	87	56	101	65	65	0	0	0	0	644
GRAND TOTAL MATERIAL	4,273	3,964	4,436	4,766	2,940	2,878	2,931	3,006	0	0	0	0	29,194